Success For All

Great state. Great opportunity.

Beerwah State High School

VARIATION TO ASSESSMENT APPLICATION

This form is to be used when students are requesting a change to any conditions regarding a piece of assessment including: Due Date Extension, Amended Assessment Task or Conditions or an Exemption.

This form must be completed by the student, a parent/guardian, subject teacher and the relevant Faculty HoD. **ALL** steps must be completed before submitting request to the Deputy Principal. A **request for extension** must be completed and submitted at least **48 hou**rs before the due date. An **application for an AARA** (Access Arrangements and Reasonable Adjustments) can be made up to **two weeks** before the due date.

SECTION A: Student to complete					
Student Name:	Form Class:				
Subject Code:	Subject Teacher:				
Date of Application:	Set Due Date:				
Assessment Item/Task:	Application Type:	☐ AARA (Year 11/12) ☐ Due Date Extension ☐ Modification ☐ Exemption			
Reason:					
-					
Extension request due date for final submission	on: / /				
Supporting Documentation (attached	d):				
☐ Medical Certificate ☐ Confidential (QCA/	student statement	☐ Confidential medical report (QCAA-AARA)			
☐ Draft/evidence of work completed to date of the dat	ate Dother:				
Student signature:	Date: /	/ /			
Parent Acknowledgement : I have disc and I support their request.	cussed the grounds for this a	pplication with my child			
Parent signature:	Date: /	/			

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SECTION B:	Subject To	eacher to	Complete	е					
YES / NO	This student's effort on this assessment prior to this application has been satisfactory.								
YES / NO / NA	A draft has been completed, marked and returned.								
YES / NO	This student has completed prior assessment in this unit of work.								
	I (do / do not) support this application.								
Comment:									
	_				_ ,	,			
Teacher signature: Date: // SECTION C: Faculty Head of Department (HoD) to Comp						/			
SECTION C:	Faculty He	ead of De	partment	(HOD) to	Complet	е			
☐ Application	n for oxtone	ion not a	nrovod	Poscon/s:					
	ii ioi exteris	וטוו ווטנ מן	ppi oveu.	Reasonys.					
		Draft due	- / /	Final du					
□ Extension				Finai du	ie: / /				
☐ Assessmen	nt variation	approved	Details:						
□ Variation t	to exam dat	e approve	ed. –						
Revised exam	date: /	/	Time:		Location: _				
□ Exemption	n approved.	Sufficien	t alternative	evidence i	s available t	o make	e a judgme	ent.	
HoD signatur							, ,		1
									,
PART D: Yea ☐ HoD Decision									
☐ Information									
DP signature:	-		_		Date: /	,			
					Dutc. /	,			
PART E: Adı									
☐ Information☐ Original formation			□ DayMan	nrintout t	o ctudont				
☐ Supporting	-			•		nt filo			
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Guidelines for use of this form:

- It is the student's responsibility to have this form completed a minimum of 2 days prior to the due date. For assignments, evidence of work completed to date is to be attached to this application.
- Students/parents must collect this form from the Administration Office or download from the school's website.
- Completion of this form does not constitute a guaranteed variation approval.
- For Year 11/12 Students AARA information can be found at https://www.qcaa.qld.edu.au/senior/assessment/aara

