



# Beerwah State High School

## BYO Connectivity Request Form

<b>Parent – First Name and Surname</b>					
<b>Student – First Name and Surname</b>					
<b>MIS ID eg flast1</b>		<b>Year Level (Circle)</b>	7	8	9 10 11 12
<b>BYO Device Details</b>					
<b>Make and Model</b> e.g. Dell Latitude e6230 12.5					
<b>Serial Number</b> (Usually found on the bottom of the laptop)					
<b>Security software installed</b> (minimum Anti-Virus) Yes / No (Circle)	Details:				
<b>Device meets the minimum specifications</b>	Yes / No (Circle)				

When using a BYO device at Beerwah State High School, or connecting it to the school network, we agree that:

- the device must at all times be connected to the BYOD Network when on school premises and in use. When connected to the BYOD Network, all activities will be logged.
- Beerwah SHS ICT guidelines are to be followed in accordance with the completed and signed ICT Agreement.
- Beerwah SHS will provide technical support to enable connectivity to the school network via the BYOD Network, for access to student files required for class, internet and printing services.
- it is the responsibility of the student to ensure that the BYO device is secured when not in use. Beerwah SHS takes no responsibility for theft, loss, vandalism, damage or unauthorised access to BYO devices.
- it is recommended families provide their own individual insurance on BYO devices (accidental damage and theft)
- all devices must be brought to school fully charged. BYO devices must not be charged using school power outlets or by plugging into school owned computers.
- BYO devices must contain a virus scanner with up to date virus definitions.
- it is the responsibility of the student to back up data on the BYO device e.g. to external hard drive or USB.
- Beerwah SHS and Education Queensland reserve the right to restrict access and use of any BYO device used on the school campus, whether it is connected to the school network or not.
- access to the school network and permission to use the BYO device on school grounds will be withdrawn as a consequence of any inappropriate use and/or security breach.

I acknowledge that the annual fee must be paid before the device is joined to the school network.

Receipt of full payment is attached (make payment at Cash Collection).

I have read and signed the ICT Responsible Use Agreement and understand my responsibilities.

I acknowledge that my device meets the minimum specifications.

<b>Parent Signature:</b>		<b>Date:</b>	
<b>Student Signature:</b>		<b>Date:</b>	
<b>Principal Approval:</b>			



*Note: If the above device is substituted, a new BYOD Connectivity Request form will need to be completed and signed prior to connection of the new device.*



# Beerwah State High School

## ICT Responsible Use Agreement

Student Name: \_\_\_\_\_ Year Level: \_\_\_\_\_

### ***Responsible use of the Beerwah State High School resources include***

- assigned class work and assignments set by teachers
- developing appropriate literacy, communication and information skills
- authoring text, artwork, audio and visual material for publication on the Intranet or Internet for educational purposes as supervised and approved by the school
- conducting general research for school activities and projects
- communicating or collaborating with other students, teachers, parents or experts in relation to school work
- accessing online references such as dictionaries, encyclopaedias, etc.
- researching and learning through the Department's e-learning environment.
- understanding that virus scanning occurs on all files downloaded/stored on the network, including files transferred from USB flash drives and other storage devices.
- ensuring external storage devices are only used on the school's network if they contain educational material and are being used for the purposes of class work and/or assignments. Executable files on external devices may contain virus that are harmful to the school network.

### ***Irresponsible use of the Beerwah State High School ICT resources include***

- use of any of ICT to act or access, in a manner that is not respectful and/ or is disruptive. This may include text / images / audio that are used in a negative manner, is inappropriate, offensive or antisocial.
- theft, physical or virtual damage to equipment, network, software or files.
- introduction of any software to the network or possession of software that could be considered compromising or an impediment to the network and data.
- violating copyright laws by installing software onto your laptop for which you are unable to provide a license.
- use of passwords of others or allowing others to use your password.
- disrespect of other's privacy and intellectual property as well as the trespass into other's folders, work or files.
- using any means to avoid scrutiny of teachers of work, data, software and / or equipment.
- visits to non-curriculum sites and / or the download of non-curriculum data and / or playing games on the school network.
- unauthorised access of equipment, physical and / or virtual spaces.
- recording, photographing or filming any students or school personnel without the express permission of the individual/s concerned and the supervising teacher.
- commit plagiarism or violate copyright laws; (e.g. use of illegally downloaded games and music, and illegal sharing of games and music).
- use unsupervised internet chat.
- send chain letters or spam e-mail (junk mail).
- access 3G/4G networks on school premises (disable this feature prior to coming to school).

I have read the above policies and understand my responsibilities. I agree to use ICT in an acceptable manner as outlined in these policies and understand that inappropriate use may incur consequences in accordance with the school's Responsible Behaviour Plan.

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Beerwah State High School reserves the right to make amendments to this policy as a result of technological change.