





# Beerwah State High School

## SECTION B: Subject Teacher to Complete

- YES / NO This student's effort on this assessment prior to this application has been satisfactory.
- YES / NO / NA A draft has been completed, marked and returned.
- YES / NO This student has completed prior assessment in this unit of work.
- I (do / do not) support this application.

Comment: \_\_\_\_\_

Teacher signature: \_\_\_\_\_ Date: / /

## SECTION C: Faculty Head of Department (HoD) to Complete

**Application for extension not approved.** Reason/s: \_\_\_\_\_

**Extension approved: Draft due:** / / **Final due:** / /

**Assessment variation approved.** Details: \_\_\_\_\_

**Variation to exam date approved.** –

Revised exam date: / / Time: Location: \_\_\_\_\_

**Exemption approved.** Sufficient alternative evidence is available to make a judgment.

HoD signature: \_\_\_\_\_ Date: / /

## PART D: Year Level Deputy Principal to Complete

- HoD Decision Support YES / NO If NO, reason \_\_\_\_\_
- Information reported to Guidance Officer and QCAA (if applicable)

DP signature: \_\_\_\_\_ Date: / /

## PART E: Administration Officer

- Information entered on DayMap.
- Original form to subject teacher.  DayMap printout to student
- Supporting documentation and photocopy of application filed in student file.

### Guidelines for use of this form:

- It is the student's responsibility to have this form completed a minimum of 2 days prior to the due date. For assignments, evidence of work completed to date is to be attached to this application.
- Students/parents must collect this form from the Administration Office or download from the school's website.
- Completion of this form does not constitute a guaranteed variation approval.
- For Year 11/12 Students AARA information can be found at <https://www.qcaa.qld.edu.au/senior/assessment/aara>